



Tellus Science Museum
100 Tellus Drive, P.O. Box 3663
Cartersville, GA 30120
Phone 770-606-5700
Central Scheduling 770-606-5699

Dear Educator:

Thank you for choosing Tellus Science Museum as an extension of your science instruction! Please review the following information carefully and share with the other teachers on your team so that everyone involved will have the best experience possible.

Georgia Performance Standards

- Programs based on Georgia Performance Standards for Science

Length

- 1 ½ to 2 hours based on grade levels

Program

- Each program involves an in depth exploration of one gallery (see Program Descriptions)

Times

- Please be at the museum 30 minutes prior to your program scheduled start time to check in and to afford your students a restroom break
- Start times begin at 9:30 a.m. or 10:00 a.m.
- Afternoon program times are also available

Student minimum

- Minimum of 15 students
- If you have less than 15 students in your group you will be required to pay for 15 students. Adults do not count toward this number

Student maximum

- 90 students for all Pre-K & Kindergarten programs
- 120 students for all other grades
- Most Science in Motion programs include the planetarium, which seats 120. Please plan accordingly. Students have first priority for seating, then educators, then parents

Cost

- Student - \$8.00 for students (Bartow, Cherokee & Forsyth counties receive \$1.00 off per student for school programs)
- Educators and bus drivers - free for with school identification (with a scheduled program, not for Self Touring)
- Parents & chaperones - One free with every 10 students

- Additional parents & chaperones - \$12.00
- If a parent or chaperone is a member - Free
- Museum memberships do not cover program cost for students
- Bus drivers must stay on campus and be able to be reached in case of an emergency

Chaperones

- We encourage 1 adult for every 10 students
- Please stress to all of your parents/chaperones that this is a two hour program dedicated to studying specific Georgia Performance Standards that augment your classroom instruction. It is not a tour of the entire museum
- Teachers, indicate who will be your “official” chaperones (one chaperone free with every ten students) and they will receive free admittance. All other adults must pay the \$12.00 admission, unless they are a member

Planetarium add-on

- Planetarium shows may be added for an additional \$2.00 charge for students and \$3.00 for adults
- The Planetarium has 120 seats. Students have first priority for seating, then educators, then parents
- Add-on show times begin promptly at the 1:00 p.m. time slot with no late entry. Most shows last for 45 minutes

Deposit

- Reservations are guaranteed only after we receive a \$100 deposit
- You have ten days to return the form and deposit to Scheduling (if we do not receive both, your program will be cancelled and become available to other groups)
- We accept checks made payable to Tellus Science Museum. We also accept Visa, Master Card, Discover, and American Express

Payment

- Balance, minus the deposit, will be due upon arrival
- One form of payment only accepted for the entire student group
- You may pay for extra parents and chaperones or they may pay individually
- We accept checks made payable to Tellus Science Museum. We also accept Visa, Master Card, Discover, and American Express
- All programs are scheduled for a minimum of fifteen paying students. If your number drops below fifteen, you will be required to pay for 15 students
- **We require that one person check in and pay for the entire group and must use one form of payment**

Museum Store

- The Museum Store is included in the program rotation (please see attached store flyer)

Directions and Parking

- Please see attached bus parking map and share that important information with your driver

Lunch

- Please leave lunches on the bus
- Outdoor picnic areas are available for bag lunches
- If you would like to purchase box lunches from our café to eat in our picnic area, please call our café manager at least a week in advance, 770.606.5700. ext. 418
- **Please Note: The Carter Pavilion is provided as a courtesy to school groups for student lunches. As an alternative, an unfurnished room is available for indoor lunches for a \$250 non-refundable cleaning and wear and tear fee.**

Photography

- Photography for personal use is permitted in any area unless otherwise indicated

Self Touring

- Schools wishing to visit without booking a school program will follow the Group Rate guidelines
- All adults will pay admission including teachers and bus drivers
- Start times will be 2:00 p.m. or later
- [Click here](#) for Group Rates

Check In

- Please be prepared to split the group into subgroups of 20 to 30
- Your program manager will let you know the exact number that will be needed during their confirmation call or upon your check in

Restroom

- For your comfort and convenience the museum has exterior restrooms located by the drop off circle. It will save instructional time if your students could use this restroom upon arrival

Call 770-606-5699 to schedule!

**We can't wait to share the exciting world of Tellus
with you and your students!**

Jose Santamaria
Executive Director

Cantey Smith
Director of Education

Allison Speer
Science Program Manager

Kerry Cornwell
Geology Program Manager

David Dundee
Astronomy Program Manager